



Washington-Alaska District LWML Convention
 Red Lion Hotel at the Park
 Spokane, Washington
 June 18-20, 2010

Physical Properties Request Form

Organization, Department or Committee making request:

Person making request:

Address:

City, State, Zip:

Phone Numbers:

Email address:

PROPERTY REQUESTED:

Event:			
Tables			
Number needed			
Size			
Location (room)			
Day/Time needed			
Audio / Visual			
Item(s) needed			
Location (room)			
Day / Time needed			
Electrical			
Item(s) needed			
Location (room)			
Day/Time needed			
Other (chairs, etc)			
Item(s) needed			
Location (room)			
Day / Time needed			

Deadline for requests: April 25, 2010.

Additional information may be written on the back of this form.

Return form to:

Betty Kempff
 16408 E. Olympic Ave
 Spokane Valley, WA 99216
 (509) 922-3831
gerbet2@juno.com